

MMSD SCHOOL IMPROVEMENT PLAN

School: Nuestro Mundo Elementary School

Annual Plan for 2006-07 (year)

Principal: Gary Zehrbach

Date: May 26, 2006

SIP Goal #1: A higher level of families (especially Latino families) will become involved in leadership and decision-making opportunities that affect the policies and direction of the school.

Check the primary area addressed by the goal: Engagement Learning Relationships

Rationale (Reference data sources that substantiate the need for this goal.): Parent Surveys, NMI Board Input, staff meeting discussions, Site Leadership Council attendance data, parent focus groups

Objective 1.1 (The objectives listed for this goal, when considered together, should address all students and all staff.): **Staff will analyze current barriers and employ new strategies aimed at helping all families (especially Latino families) feel a stronger connection to the school.**

Measurement Strategies for Objective 1.1:

Measurement Strategies for Objective 1.1:					Complete this section for staff development action steps only	
#	Action Steps for Objective 1.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps should show a systemic approach to improvement that addresses the specific objective. Action steps should include at least one item that emphasizes collaboration/supports the achievement of a more collaborative culture.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Specify grade levels, disciplines, etc.)	\$ Cost
						Source*
1	Through the dedication of funding to a part-time "liaison" and the development of an action team and NMI's Community Outreach Committee, the goal's work will be accomplished.	Liaison will begin spring semester of 2006-2007; Parent Action Team will begin in November	Luz Celedón – Liaison; Parent Action Team – This team will work in tandem with the Community Outreach Committee	This will begin in the second semester of the 2006-2007 school year. A leadership team has been established and this group will determine how the Parent Action Team will proceed.	Principal, Title I Coordinator, teachers	\$
2	The Liaison and Action Team will present to staff a	Full school year	Gary Zehrbach,	1. The Site Leadership Meetings were		\$

	<p>“continuum model” for understanding the different ways that parents can participate in a school. This model will be presented to all staff and families, with an emphasis on <i>reasons</i> for becoming more involved in the family presentation. The family presentation will be followed by an opportunity to sign up for involvement. The Liaison will follow up with non-respondent families.</p>	<p>2006-2007; presentation in Spring 2007; repeat the presentation in Fall 2008</p>	<p>Parent Action Team, Community Outreach Committee</p>	<p>refocused so that parents would be leading the meetings at least four times a year. Committees have been formed around the four topic driven SLC meetings. These committees will meet at least on a monthly basis.</p> <ol style="list-style-type: none"> The Community Outreach Committee has met and established goals. It has identified Latino leadership as a priority. It will meet on Mondays in the evening. When the Parent Action Team meets, it will begin working on a presentation regarding different ways that parents can become involved in the school. The group will use Joyce Epstein’s framework as a tool for investigating the different types of parent involvement. 		
3	<p>The Liaison and Action Team will examine existing activities, events, and opportunities to discern the relevance to Latino families, potential barriers to involvement (e.g. the time of day when events occur), strategies to improve involvement (e.g. communication through a variety of means including written information, phone lines, morning announcement in Spanish), and sharing of information on community resources.</p>	<p>On-going 2006-2007</p>	<p>Parent Action Team</p>	<ol style="list-style-type: none"> At its cadre meeting on October 16th, the staff met to discuss what types of cultural activities it would like to do over the upcoming school year. The group looked at aligning these activities as well so that the same activities are not repeated year after year. 	<p>All staff</p>	<p>\$</p>
4	<p>The Liaison and Action Team will update the <i>Funds of Knowledge</i> information and increase staff access to the information as a way of providing avenues for Spanish-speaking parent involvement.</p>	<p>On-going 2006-2007</p>	<p>Community Outreach Committee</p>	<ol style="list-style-type: none"> Some families have been interviewed and data was collected (summer 2005). The information is in a binder. 		<p>\$</p>
5	<p>The Liaison and Action Team will develop better dual language signage to identify Nuestro Mundo’s “location” as a school and provide basic orientation around the building.</p>	<p>Fall semester 2006</p>	<p>Gary</p>	<ol style="list-style-type: none"> The location of the classrooms for Nuestro was restructured so that all classrooms are clustered together. PTO will be purchasing a marquee sign that will be placed in the front of the school that reads “Frank Allis & Nuestro Mundo”. This will hopefully be installed in early 2007. Other types of “signage” will be explored in the fall semester of 2006. The main barrier here is the fire code. 		<p>\$</p>
6	<p>Based upon the perceived need to increase awareness of all</p>	<p>Spring semester</p>	<p>Parent Action</p>			<p>\$</p>

Rcd. 10/23/06; revised 11/13/06

staff in the building, the Liaison and Action Team will develop office procedures, the improved utilization of student services personnel, and a list of basic welcoming techniques that will be shared with all staff.	2006-2007	Team			
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MMSD SCHOOL IMPROVEMENT PLAN

School: Nuestro Mundo Elementary School

Annual Plan for 2006-07 (year)

Principal: Gary Zehrbach

Date: May 26, 2006

Objective 1.2: Latino parent/guardian leaders will be recruited to and supported in leadership/decision-making roles.

Measurement Strategies for Objective 1.2:

						Complete This Section only for Staff Development Action Steps	
#	Action Steps for Objective 1.2 List each step on a separate line. Add lines as needed. Together, all action steps should show a systemic approach to improvement that addresses school, classroom, and individual levels.	Timeline (Specify month and year.)	Person(s) Responsible	Date Completed	Progress	Staff Positions Involved (grade levels, etc.)	\$ Cost
							Source*
1	Based upon the family response to involvement opportunities, the Liaison and principal will identify potential Latino parent/guardians that appear to have potential as leaders and follow up with recruiting some of those identified.	On-going 2006-2007	Community Outreach Committee, the Parent Action Team, Title I coordinator, and the principal		1. An initial group of parents was identified and names were given to NMI. However, NMI reported that none of these people were able to engage in such activities. 2. The Community Outreach Committee has met and established goals. It has identified Latino leadership as a priority. It will meet on Mondays in the evening.		\$
2	In the early fall, a presentation on NMCS/NMI that targets Latino families will be organized, providing incentives, food, and student performances to gain the maximum level of participation. From this event, further identification and recruitment of Latino leaders will occur.	Late fall semester or early spring semester	Community Outreach Committee and Parent Action Team		1. The Community Outreach Committee has stated that it will sponsor a <i>plática</i> for Spanish speaking Latino families.		\$250.00 Title I – Parent Involvement
3	Translators and cultural liaisons will be recruited to help facilitate dialogue between native Spanish speaking and native English speaking families at the Site Leadership Council Meetings.	On-going 2006-2007	Gary, Andrew Aleckson (VISTA Coordinator)		1. Several volunteers from UW-Madison have been recruited and will begin helping at the meetings beginning in October.		
4	Native Spanish speaking parents will be recruited to help assist with literacy in the daily instruction. The following issues will need to be addressed: 1) transportation – we may use JFF as a drop site where Gary and/or Andrew pick-up parents and drop them off when finished 2) training to help in the room – Luz Celedón will be coordinating a training program for the 2 nd semester.	Fall Semester Prep. Work 2006	Gary, Andrew Aleckson (VISTA), Luz Celedón (Title I coordinator)		1. Andrew has made contact with JFF and it is willing to serve as a pick-up site. 2. Gary and Luz have had preliminary discussions about what the program will look like.		\$100.00 SIP (transportation reimbursement)

MMSD SCHOOL IMPROVEMENT PLAN						
School: <u>Nuestro Mundo Elementary School</u>		Annual Plan for <u>2006-07</u> (year)				
Principal: <u>Gary Zehrbach</u>		Date: <u>May 26, 2006</u>				
SIP Goal #2: Staff will collaboratively plan to better address student needs.						
Check the primary area addressed by the goal: <input type="checkbox"/> Engagement <input checked="" type="checkbox"/> Learning <input type="checkbox"/> Relationships						
Rationale (Reference data sources that substantiate the need for this goal.):						
Objective 2.1 (The objectives listed for this goal, when considered together, should address all students and all staff.): Classroom and specials staff will improve in their collaborative support of each other and co-planning as a means to ensure all students' success.						
Measurement Strategies for Objective 2.1:					Complete this section for staff development action steps only	
#	Action Steps for Objective 2.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps, considered together, should show a systemic approach to improvement that addresses the objective.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (grade levels, etc.)	\$ Cost
						Source*
1	In a systematic manner, NMCS will establish time(s) for specials and regular teachers to collaborate on at least a monthly basis in staff and/or cadre meetings. At these meetings, a focus will be put in place to insure that two-way communication is happening between the two domains. The two groups will discuss (a) curriculum of <i>both</i> specials and regular academics (b) what language pieces/vocabulary can be shared (c) which language(s) should be spoken during specials time and (d) identify areas where co-teaching could occur (i.e. a music teacher coming into a regular classroom and co-teaching with the regular classroom teacher using music as a teaching strategy).	On-going 2006-2007	Gary, NMCS Leadership Team	1. At the October staff meeting, a substantial portion of the meeting was dedicated to addressing this goal. Specials teachers shared with the classroom instructional staff members about their curriculum. They also shared with them how their curricular goals could be supported in the regular classroom. A evaluation was done at the conclusion of the meeting and all staff members stated that this type of staff interaction was beneficial for student learning. This meeting component will be installed at all future meetings.		\$
2	Staff development time will be arranged for specials teachers regarding how to effectively build oral language development for second language learners. In addition, some time will be spent in discussions on how to showcase the skills of certain children and have them help peers. This staff development may occur during an embedded day, or it may occur at staff and/or cadre meetings.	Spring 2007	Gary, NMCS Leadership Team			\$450.00
3	Nuestro Mundo specials and classroom teachers will arrange	Spring 2007	Gary, NMCS			SIP
						\$300.00

time(s) whereby they can observe each other at least one time throughout the course of a school year. (For example, a specials teacher will observe a two-way immersion regular classroom and a regular classroom teacher will observe a specials classroom.) This can be accomplished by getting a floating sub for 2 full school days.		Leadership Team			SIP
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MMSD SCHOOL IMPROVEMENT PLAN						
School: <u>Nuestro Mundo</u>		Annual Plan for <u>2006-07</u> (year)				
Principal: <u>Gareth Zehrbach</u>		Date: <u>October 17, 2006</u>				
Objective 2.2 (The objectives listed for this goal, when considered together, should address all students and all staff.): Analyze the K-2 (and possibly) K-3 curriculum and its relationship to the standards so that curricular gaps can be identified and rectified.						
Measurement Strategies for Objective 2.2:					Complete this section for staff development action steps only	
#	Action Steps for Objective 2.2 List each action step for this objective on a separate line. Add lines as needed. (The action steps should show a systemic approach to improvement that addresses the specific objective. Action steps should include at least one item that emphasizes collaboration/supports the achievement of a more collaborative culture.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Specify grade levels, disciplines, etc.)	\$ Cost
						Source*
1	Grade level teams will document their instruction over the course of the school year.	On-going 2006-2007 school year	Grade level support personnel	1. Kindergarten has started. 2. 1 st and 2 nd will be starting in November.	All classroom teachers	\$
2	Collect advice from Madison's Teaching and Learning Department about the best way to approach analyzing the curriculum.	Late Fall 2006	Gary Zehrbach, Luz Celedón, NMCS Leadership Team, MMSD's Teaching and Learning Dept.			
3	K-2 Staff development literacy days. Grade level teachers will be provided with release time to collaborate and discuss the creation of the curriculum.	5 times throughout the 2006-2007 school year.	Gary Zehrbach, Luz Celedón, NMCS Leadership Team	1. The first one will be at the end of October.		\$ 3600.00 SIP
4	Summer collaboration – Teachers will need time in the summer to synthesize the year's planning and crystallize the first draft of the curriculum.	June-August 2007	NMCS Leadership Team, NMI		All classroom teachers	\$ 7800.00
5						\$

*Funds will be released after receipt of completed plan specifying how these funds will be spent. If you wish to secure additional funds, be sure to involve the staff responsible for other funds during the initial planning process. If you have included funds from another source in designing the plan, please specify the source of funding.

MMSD SCHOOL IMPROVEMENT PLAN

School: Nuestro Mundo
Principal: Gareth Diaz Zehrbach

Annual Plan for 2006-07 (year)
Date: October

SIP Goal #3:

Establish a committee that routinely analyzes student performance data with respect to student learning.

Check the primary area addressed by the goal: Engagement Learning Relationships

Rationale (Reference data sources that substantiate the need for this goal.):

Madison values data based decision-making and this should be a priority for Nuestro Mundo.

Objective 3.1 (The objectives listed for this goal, when considered together, should address all students and all staff.):

Nuestro needs to be making data based decisions with respect to its teaching and learning process.

Measurement Strategies for Objective 3.1:

Complete this section for staff development action steps only

#	Action Steps for Objective 3.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps should show a systemic approach to improvement that addresses the specific objective. Action steps should include at least one item that emphasizes collaboration/supports the achievement of a more collaborative culture.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Specify grade levels, disciplines, etc.)	\$ Cost
						Source*
1	Teachers will enter data into the system and support from Madison's R&E department will be provided.	Fall 2006	Gary, MMSD R&E	Kurt said that teachers should enter the data in similar fashion as all other teachers. That is all that is known at this point.	Madison's R&E department	\$
2	NMCS Leadership Team will look at data on a monthly basis and make decisions accordingly. The team will also decide if a separate committee is necessary to accomplish this routine responsibility.	2006-2007	NMCS Leadership Team	As soon as we are able to access data from Madison's R&E	Madison's R&E	\$
3	Analyze the results from Dr. Fortune's program review.	February 2006 & July/August 2006	Dr. Tara Forutne, MMSD R&E		All staff & NMI, Jennie Allen	
4	Performance results will be shared with MMSD and NMI. This can be done through a PowerPoint presentation.	Summer 2007	Gary, MMSD R&E		Luz Celedón	\$
5	The committee will analyze the school's results and compare this data to district proficiency marks in literacy and math. This will be done to see if separate proficiency marks need to be established for students in a dual language program model.	May 2007-July 2007 and on-going	Gary, MMSD R&E		Luz Celedón	\$
6						\$