

## MMSD SCHOOL IMPROVEMENT PLAN

School: O’Keeffe Middle School

Annual Plan for 2006-07 (year)

Principal: Kay D. Enright

Date: 8/4/06

**SIP Goal #1:**

Study, clarify and develop consistent behavior plan.

Check the primary area addressed by the goal: Engagement Learning Relationships

**Rationale (Reference data sources that substantiate the need for this goal.):**

**Detention and suspension data, climate survey, achievement gap**

**Objective 1.1 (The objectives listed for this goal, when considered together, should address all students and all staff.):**

**Committee to systemize school-wide behavior plan.**

**Measurement Strategies for Objective 1.1: Review of Committee findings and implementation plans**

Complete this section for staff  
development action steps only

#	Action Steps for Objective 1.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps should show a systemic approach to improvement that addresses the specific objective. Action steps should include at least one item that emphasizes collaboration/supports the achievement of a more collaborative culture.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (Specify grade levels, disciplines, etc.)	\$ Cost
						Source*
1	Student Focus Groups related to discipline, behavior, engagement	November/ December	Enright/Pupil Services/Lisa Black			\$
2	Examination and evaluation of detention and suspension practices.	September November January	Redirect Staff	September 15, 2006 October 15, 2006		\$
3	Review climate survey data	August	Enright w/ staff	August 4 and November 9	All levels	\$500.00 SIP Funds
4	Site Visits to Other Programs (Sherman, Wright, Sennett)	October	Reeb, Estrella Tuttle	October 10, 2006	Reg, Spec Ed, Social Work	\$ 200.00 SIP
5	Incentive Program – review goals, practices, ways to include more students	September, October	Incentive Committee	September 8		\$
6						\$

\*Funds will be released after receipt of completed plan specifying how these funds will be spent. If you wish to secure additional funds, be sure to involve the staff responsible for other funds during the initial planning

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**Objective 1.2 Tie O’Keeffe Plan into district initiatives so schools share common language and expectations.**

**Measurement Strategies for Objective 1.2: Student/staff change in practice, expression and interaction. Referral outcomes.**

**Complete This Section only for Staff Development Action Steps**

#	Action Steps for Objective 1.2 List each step on a separate line. Add lines as needed. Together, all action steps should show a systemic approach to improvement that addresses school, classroom, and individual levels.	Timeline (Specify month and year.)	Person(s) Responsible	Date Comple ted	Progress	Staff Positions Involved (grade levels, etc.)	\$ Cost
							Source*
1	Kronenberg & Restorative Justice Training	December	Enright Pupil Services		On hold – district funding?	All Staff	\$500.00 Trainer?
2							
3							\$
4							\$
5							\$
6							\$

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**SIP Goal #2: Improve Communication between special and regular education teachers and staff. Improve Communication between ESL staff and regular educators**  
**Increased communication between staff, to homes, students and community**

Check the primary area addressed by the goal: Engagement Learning Relationships

**Rationale** (Reference data sources that substantiate the need for this goal.):

**Surveys indicate that regular educators and special educators perceive this as a pressing need. Climate surveys identify improved communication as a parent need.**

**Objective 2.1** (The objectives listed for this goal, when considered together, should address all students and all staff.):

**Staff will develop consistent procedures for communication, developing roles and responsibilities and team interventions for students.**

**Measurement Strategies for Objective 2.1: Team documents outlining norms and expectations.**

**Complete this section for staff development action steps only**

#	Action Steps for Objective 2.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps, considered together, should show a systemic approach to improvement that addresses the objective.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (grade levels, etc.)	\$ Cost
						Source*
1	Surveys to assess what communication gaps exist between regular and special educators	September	Enright	September 15	All Staff	\$
2	Collaboration sessions between regular/special education teams (1/2 day subs for 15 staff)	November	Enright Guetschow	Have identified focus questions	Teams	\$500 SIP?
3	Collaboration Training – Identify roles & responsibilities	December	Enright	Have identified needs (budget?)	All Staff	\$ 500.00 ProfDev.
4						\$
5						\$
6						\$

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**Objective 2.2: O’Keeffe community will develop and extend communication methods to be more inclusive.**

**Measurement Strategies for Objective 2.2: Conference attendance, website hits, utilization of Infinite Campus parent portal.**

**Complete This Section only for Staff Development Action Steps**

#	Action Steps for Objective 2.2 List each step on a separate line. Add lines as needed. Together, all action steps should show a systemic approach to improvement that addresses school, classroom, and individual levels.	Timeline (Specify month and year.)	Person(s) Responsible	Date Comple ted	Progress	Staff Positions Involved (grade levels, etc.)	\$ Cost
							Source*
1	Multi-faceted approach to communication – newsletter, website, information sent home, Infinite Campus	All Year	Enright, PTG, Pupil Services	Ongoing	Continuous	All staff & student involvement	\$
2	Meetings at Community Centers to meet new families and to have “Town Hall Meeting”	November	Enright	November	Scheduled at Salvation Army, still to schedule Atwood	Principal, Social Workers JFF & Police	\$
3							\$
4							\$
5							\$
6							\$

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**SIP Goal #3: Document interventions with struggling students on an individual basis – identify and create improvement plans.**

Check the primary area addressed by the goal: Engagement Learning Relationships

**Rationale** (Reference data sources that substantiate the need for this goal.):

**Staff and parents express needs through surveys for more help for struggling students.**

**Objective 3.1** (The objectives listed for this goal, when considered together, should address all students and all staff.):

**To create more opportunities for students who want to access academic help.**

**Measurement Strategies for Objective 3.1:**

Measurement Strategies for Objective 3.1:					Complete this section for staff development action steps only	
#	Action Steps for Objective 3.1 List each action step for this objective on a separate line. Add lines as needed. (The action steps, considered together, should show a systemic approach to improvement that addresses the objective.)	Timeline (Specify month and year.)	Person(s) Responsible	Progress (Please date each entry)	Staff Positions Involved (grade levels, etc.)	\$ Cost
						Source*
1	8 <sup>th</sup> Hour Assignment – Grade 8 – students needing academic help are assigned to this “after school” class – attendance taken and progress reported	All	Bill Heintz	Established – funded through MSCR	8 <sup>th</sup> Teacher	\$ MSCR
2	Jamestown Navigator - program for struggling readers – willing to pilot for Free for this year at O’Keeffe – we do not have the technology or the \$\$\$ To fund Read 180 for this year	November	Enright, Phillips, Reeb, Fay	Review materials received Training time – 5 subs – one day	EEN Teachers All Levels	\$500.00 SIP
3						\$
4						\$
5						\$
6						\$

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**Objective 3.2:**

**Offer differentiation training and opportunities for teachers to meet needs of range of students.**

**Measurement Strategies for Objective 3.2: Survey of teachers – differentiation gains made this year in professional practice.**

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							Source*
1	Differentiation Inservice	January	Enright		To be scheduled – funding?	District	
2	Release time to visit other programs/classes in building	December	Enright		To be scheduled – funding?		\$500.00 Prof Dev.
3							\$
4							\$
5							\$
6							\$

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SIP Goal #4: Continue attendance initiative at O’Keeffe

Check the primary area addressed by the goal: Engagement Learning Relationships

Rationale (Reference data sources that substantiate the need for this goal.):

**Our school-wide emphasis on attendance has supported learning and achievement.**

Objective 4.1 (The objectives listed for this goal, when considered together, should address all students and all staff.):

**Improved attendance statistics will increase educational outcomes**

Measurement Strategies for Objective 4.1: **96% attendance rate - goal**

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						Source*
1	Documentation of attendance interventions	All	Social Workers	Monthly review	Social Workers	\$
2	.Adapt high school model of intervention to middle school	All	Pupil Services	Semester 2	Pupil Services	\$
3						
4						\$
5						\$
6						\$