

FRANK ALLIS / NUESTRO MUNDO PTA REIMBURSEMENT FORM

This form **must** be completed in order to receive reimbursement for expenses. Receipts **must** be attached. No exceptions. Form can be given to Treasurer at the PTA meeting or sent to school or put in PTA mailbox in an envelope addressed "Attn: PTA Treasurer".

Date: _____

Amount requested: _____ (attach receipts)

Name (please print): _____

Where to send check: (circle one) at PTA meeting / **send home with child / **mail to home

** Please provide your child's name/teacher's name or your home address:

On the lines provided below, please account for attached receipts:
(school function, examples: Allis craft fair, 5th grade promotion, office supplies...)

Date	School Function	Amount
Total:		

TREASURER:	DATE PAID:	CHECK #:
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