

Madison Metropolitan School District Madison, Wisconsin

Art Rainwater, Superintendent

BOARD OF EDUCATION
Agenda for Regular Meeting
May 5, 2008
JJJ-11

Doyle Administration Building
545 West Dayton Street, Auditorium
Madison, Wisconsin
5:00 p.m.

Items starred for action (*)

I CALL TO ORDER

*Election of School Board Officers

Item to be deferred until 7 p.m.---Board of Education will recognize this year's Americorps volunteers.

II *APPROVAL OF MINUTES

Approval of minutes of the Regular Board of Education meeting dated April 7, 2008

III PUBLIC APPEARANCES

IV BOARD PRESIDENT'S ANNOUNCEMENTS AND REPORTS

- ✓ Four Madison high school teachers were awarded Accounting Careers grants
- ✓ Results of Student Representative Election

V SUPERINTENDENT'S ANNOUNCEMENTS AND REPORTS

Students seeking community support for Toki Middle School

VI COMMITTEE REPORTS AND ACTION THEREON

A Performance and Achievement

- *1 It is recommended that the Evaluation of Learning Materials Committee purchasing adoptions be approved in the amount of \$ 2,213.11. See Appendix JJJ-11-1.
- 2 Date and agenda of last committee meeting:
 - a Date of last meeting was April 21, 2008
 - b "Project Lead the Way" Engineering Education Program
 - c "Achievement Via Individual Determination" (AVID) Program
- 3 Date and agenda of next committee meeting

B Finance and Operations

- 1 Date and agenda of last committee meeting:
 - a Meeting dated April 8, 2008

VI COMMITTEE REPORTS AND ACTION THEREON (continued)

B Finance and Operations (continued)

- b Private School Transportation Agreement
- c Fund 80--Request for Proposals for Community Service Activities
 - *i It is recommended that the Board endorse the Madison Metropolitan School District Community Service Activities Request for Proposals, as amended at the April 8 Committee meeting and as presented in Appendix JJJ-11-5.
- d 2008-09 MMSD Budget
 - i The committee recommended that the Administration be directed to proceed with equipping Doyle Room 103 with the necessary equipment to tape and televise Board of Education meetings, using funds from the 2007-2008 Fund 80 Contingency Fund.
 - *ii It is recommended that the Board approve the expenditure of \$42,936 from the 2007-08 Fund 80 Contingency Fund for the purpose of renovating and equipping for videotaping and television broadcast Room 103 in the Doyle Administration Building as described in Appendix JJJ-11-6. Total project costs are estimated at \$102,766 and the remainder of the funding (estimated at \$59,830) for the project shall utilize Fund 80 equity and be included as an amendment to the 2008-09 budget.
- 2 Date and agenda of next committee meeting

C Human Resources

- 1 Date and agenda of last committee meeting
 - No report.
- 2 Date and agenda of next committee meeting

D Long Range Planning

- 1 Date and agenda of last committee meeting:
 - a Date of last meeting was April 21, 2008
 - b Overcrowding and Potential Issues and Options to Address Capacity in the School Buildings with a Primary Focus on Leopold Elementary School, Kennedy, and Sandburg, and Secondary Focus on Other School Buildings
- 2 Date and agenda of next committee meeting

E Community Partnerships

- 1 Date and agenda of last committee meeting:
 - a Meeting dated April 7, 2008
 - b Parent Climate Survey
- 2 Date and agenda of next committee meeting

F Communications

- 1 Date and agenda of last committee meeting:

VI COMMITTEE REPORTS AND ACTION THEREON (continued)

F Communications (continued)

- a Meeting dated April 7, 2008
 - b Techniques to share information and receive feedback based on International Association for Public Participation (IAP2) Spectrum of Public Participation
 - c Establishment of a Parent Group Communications Liaison
 - d Distribution of Non-School related Materials under Board Policy and Procedure 7041
- 2 Date and agenda of next committee meeting

VII AUDITING, PURCHASING, TRANSFERS AND OTHER FINANCIAL TRANSACTIONS

A Consolidation of Motions within Section VII of this Agenda

- *1 It is recommend that the Board adopt and approve all of the motions stated in Section VII.B through and including Section VII.D of the agenda prepared for the May 5, 2008, School Board meeting exactly as said motions are printed on the agenda, which motions shall become a formal part of the minutes for this meeting. By voting affirmatively on this motion, a Board Member expresses his or her affirmative vote on each of the motions consolidated hereby.

B Auditing

- *1 It is moved to approve Interim Bills covering the period of April 3, 2008 through April 30, 2008 amounting to \$13,929,290.14. See Appendix JJJ-11-2.
- 2 School Building Fund Bills (none for this period)

C Purchasing

- 1 Building Automaton and Temperature Controls – Cherokee Middle School
- *a Acceptance of Proposal. It is moved that the proposal of \$44,950 from Honeywell Building Solutions for building automation and temperature controls at Cherokee Middle School be approved with funding from the 2008-09 General Operating Budget, Referendum funds (estimated at \$45,000). Honeywell was approved as the Performance Contract Partner, to include automation systems, at the March 16, 1998 Regular Board of Education meeting, agenda item VI.B.2.

Attached is a copy of the analysis of the workforce of Honeywell Building Solutions. Honeywell Building Solutions has been recommended on the May 5, 2008, Regular School Board Agenda as the company to be awarded the Building Automaton and Temperature Controls contract for Cherokee Middle School. Companies that are required to comply with Board Policy 6600, which is the Contract Compliance Policy, must indicate: 1) with what agency its Affirmative Action Plan is on file, 2) whether or not the plan is certified, and 3) whether the employment goal(s) stated in the plan has/have been achieved, or has signed Appendix C (the District's Affirmative Action & Equal Employment Opportunity Policy Statement), which states that the vendor has agreed to make a good faith effort to hire minorities and females in job classifications, in which minorities and/or females are underrepresented by: a) Developing realistic goals for the employment of women and minorities who are underrepresented in such job classifications; b) Developing a timetable for achieving the goals; and c) Developing a written recruitment activity plan, which is a detailed strategy that outlines specific steps, will be taken to attract minorities and women in the appropriate job classifications in which minorities and women are underrepresented. Honeywell Building Solutions does not have a certified Affirmative Action Plan. Honeywell Building Solutions has complied with Board Policy 6600 by signing Appendix C. Honeywell Building Solutions Employer Information Report revealed that its workforce consists of 55,061 employees that include 28.0% female and 23.3% minority.

- 2 Flooring Replacement – Glendale Elementary
- a Bid Tabulation. The following bids for flooring replacement at Glendale Elementary were received on April 15, 2008:

VII AUDITING, PURCHASING, TRANSFERS AND OTHER FINANCIAL TRANSACTIONS (continued)

C Purchasing (continued)

2 Flooring Replacement – Glendale Elementary (continued)

| <u>Company</u> | <u>Bid</u> |
|----------------|------------|
| *Sergenian's | \$46,360 |

- *b Acceptance of Bid. It is moved that the bid of \$46,360 from Sergenian's for flooring replacement at Glendale Elementary be approved with funding from the 2008-2009 General Operating Budget, Referendum funds (estimated at \$54,300).

Attached is a copy of the analysis of the workforce of Sergenian's Floor Coverings. Sergenian's Floor Coverings has been recommended on the May 5, 2008, Regular School Board Meeting Agenda as the company to be awarded the Flooring Replacement contract for Glendale Elementary School. Companies that are required to comply with Board Policy 6600, which is the Contract Compliance Policy, must indicate: 1) with what agency its Affirmative Action Plan is on file, 2) whether or not the plan is certified, and 3) whether the employment goal(s) stated in the plan has/have been achieved, or has signed Appendix C (the District's Affirmative Action & Equal Employment Opportunity Policy Statement) which states that the vendor has agreed to make a good faith effort to hire minorities and females in job classifications, in which minorities and/or females are underrepresented by: a) developing realistic goals for the employment of women and minorities who are underrepresented in such job classifications; b) developing a timetable for achieving the goals; and c) developing a written recruitment activity plan, which is a detailed strategy that outlines specific steps, that will be taken to attract minorities and women in the appropriate job classifications in which minorities and women are underrepresented. Sergenian's Floor Coverings does not have a certified Affirmative Action Plan on file. Sergenian's Floor Coverings has complied with Board Policy 6600 by signing Appendix C. Sergenian's Floor Coverings Employer Information Report revealed that its workforce consists of 87 employees that include 24.1% female and 9.1% minority.

3 Library Media Center Furniture – Muir Elementary School

- *a Acceptance of Proposal. It is moved that the proposal of \$25,502 from Demco for Library Media Center furniture for Muir Elementary School be approved with funding from private donations. This purchase is being done under University of Wisconsin contract #075665.

Attached is a copy of the analysis of the workforce of Demco, Inc. Demco, Inc has been recommended on the May 5, 2008, Regular School Board Agenda as the company to be awarded the Library Media Center Furniture contract for Muir Elementary School. Companies that are required to comply with Board Policy 6600, which is the Contract Compliance Policy, must indicate: 1) with what agency its Affirmative Action Plan is on file, 2) whether or not the plan is certified, and 3) whether the employment goal(s) stated in the plan has/have been achieved, or has signed Appendix C (the District's Affirmative Action & Equal Employment Opportunity Policy Statement), which states that the vendor has agreed to make a good faith effort to hire minorities and females in job classifications, in which minorities and/or females are underrepresented by: a) Developing realistic goals for the employment of women and minorities who are underrepresented in such job classifications; b) Developing a timetable for achieving the goals; and c) Developing a written recruitment activity plan, which is a detailed strategy that outlines specific steps, will be taken to attract minorities and women in the appropriate job classifications in which minorities and women are underrepresented. Demco, Inc does not have a certified Affirmative Action Plan. Demco, Inc has complied with Board Policy 6600 by signing Appendix C. Demco, Inc Employer Information Report revealed that its workforce consists of 299 employees that include 63.2% female and 4.3% minority.

4 Vehicle Replacement – Food Services Delivery Truck

- *a Acceptance of Proposal. It is moved that the proposal of \$79,872 from Kayser Ford, Inc. for a Ford F-650 chassis with refrigerated van body be approved with funding from the 2008-2009 General Operating Budget. The vehicle is being purchased off of State of Wisconsin Contract #27895.

5 Vehicle Replacement – Building Services

- *a Acceptance of Proposal. It is moved that the proposal of \$58,542 from Kayser Ford, Inc. for two (2) Ford F-250, diesel, 4x4, pick up trucks be approved with funding from 2008-2009 General Operating Budget. This is being purchased off a State of Wisconsin Contract #27895.

VII AUDITING, PURCHASING, TRANSFERS AND OTHER FINANCIAL TRANSACTIONS (continued)

C Purchasing (continued)

5 Vehicle Replacement – Building Services (continued)

on the May 5, 2008, Regular School Board Agenda as the company to be awarded the Vehicles Replacement contract for Food Services. Companies that are required to comply with Board Policy 6600, which is the Contract Compliance Policy, must indicate: 1) with what agency its Affirmative Action Plan is on file, 2) whether or not the plan is certified, and 3) whether the employment goal(s) stated in the plan has/have been achieved, or has signed Appendix C (the District’s Affirmative Action & Equal Employment Opportunity Policy Statement), which states that the vendor has agreed to make a good faith effort to hire minorities and females in job classifications, in which minorities and/or females are underrepresented by: a) Developing realistic goals for the employment of women and minorities who are underrepresented in such job classifications; b) Developing a timetable for achieving the goals; and c) Developing a written recruitment activity plan, which is a detailed strategy that outlines specific steps, will be taken to attract minorities and women in the appropriate job classifications in which minorities and women are underrepresented. Kayser Ford, Inc does not have a certified Affirmative Action Plan. Kayser Ford, Inc has complied with Board Policy 6600 by signing Appendix C. Kayser Ford, Inc Employer Information Report revealed that its workforce consists of 184 employees that include 12.5% female and 4.3% minority.

6 Electrical Upgrade – Toki Middle School

a Bid Tabulation. The following bids for an electrical upgrade at Toki Middle School were received on April 15, 2008:

| <u>Company</u> | <u>Bid</u> |
|----------------------|-------------|
| *Westphal Electric | \$1,112,600 |
| Forward Electric | \$1,312,000 |
| Daniels Construction | \$1,142,022 |

*b Acceptance of Bid. It is moved that the bid of \$1,112,600 from Westphal Electric for an electrical upgrade at Toki Middle School be approved with funding from the 2008-2009 General Operating Budget, Referendum funds (estimated at \$1,619,400).

Attached is a copy of the analysis of the workforce of Westphal Electric. Westphal Electric has been recommended on the May 5, 2008, Regular School Board Meeting Agenda as the company to be awarded the Electrical Upgrade contract for Toki Middle School. Companies that are required to comply with Board Policy 6600, which is the Contract Compliance Policy, must indicate: 1) with what agency its Affirmative Action Plan is on file, 2) whether or not the plan is certified, and 3) whether the employment goal(s) stated in the plan has/have been achieved, or has signed Appendix C (the District’s Affirmative Action & Equal Employment Opportunity Policy Statement) which states that the vendor has agreed to make a good faith effort to hire minorities and females in job classifications, in which minorities and/or females are underrepresented by: a) developing realistic goals for the employment of women and minorities who are underrepresented in such job classifications; b) developing a timetable for achieving the goals; and c) developing a written recruitment activity plan, which is a detailed strategy that outlines specific steps, that will be taken to attract minorities and women in the appropriate job classifications in which minorities and women are underrepresented. Westphal Electric does not have a certified Affirmative Action Plan on file. Westphal Electric has complied with Board Policy 6600 by signing Appendix C. Westphal Electric Employer Information Report revealed that its workforce consists of 294 employees that include 5.8% female and 1.0% minority.

D Other Financial Transactions

- *1 It is moved that the Board accept a donation of \$3,800 from the Friends of West Soccer relative to hiring a Junior Varsity coach at West High School. See Appendix JJJ-11-9.
- *2 It is moved that the Board accept a donation of \$2,500 from West High School parents to support a girls diving team. See Appendix JJJ-11-10.
- *3 It is moved to approve all grants and other donations received by the MMSD since April 7, 2008, as identified in Appendix JJJ-11-3.

E Individual items of business originally identified in Section VII B through Section VII D above, but not treated in consolidated fashion as proposed on the agenda, if any.

IX REPORTS TO THE BOARD

A Common Council/Board of Education Liaison

- 1 Date and agenda of last committee meeting:
 - a Meeting dated April 24, 2008
 - b Truancy
 - c Safety and Crime
 - d MMSD Appointments to City Committees, Commission, and Boards
- 2 Date and agenda of next committee meeting

B Student Senate

- 1 Dates and agendas of last Student Senate meetings:
 - a Meeting dated April 8, 2008
 - b Cell Phone Policy
 - c Meeting dated April 22, 2008
 - d Cell Phone Policy Recommendation Presentation
 - e Student Representative Candidate Forum
- 2 Date and agenda of next Student Senate meeting

X OTHER BUSINESS

- *A** It is recommended that the Board grant to the City of Madison a permanent limited easement upon District property for the construction, restoration, repair and maintenance of a traffic signal at the intersection of Tree Lane with Gammon Road, and also to grant to the City of Madison a related temporary limited easement for the sloping and grading of land surrounding said traffic signal and said permanent easement, as such easements are further expressly described and identified in the draft easement document included as Appendix JJJ-11-4.
- *B** It is recommended that 15 students be granted diplomas of graduation based on completed requirements.
- C** 2008-09 MMSD Budget
- D** Old and New Business
There is no old or new business.

XI ADJOURNMENT

Respectfully

submitted,

Steve Hartley, Secretary to the Board of

Education

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