

PAID HOLIDAYS FOR ALL UNITS 2006

<u>HOLIDAYS</u>		<u>TRADES</u>	<u>FOOD SERV.</u>	<u>CUST</u>	<u>EA</u>	<u>SEE</u>	<u>TEACHER</u>	<u>SECURITY ASSISTANT</u>
New Year's Day	01/03/06	X	X	X	X	X		X
Martin Luther King, Jr. Day	01/16/06	X	X	X	X	X	X	X
Spring Break Holiday			4/2/06		4/6/06	4/6/06**		4/6/06
Memorial Day	05/29/06	X	X	X	X	X	X	X
Independence Day	07/04/06	X		X	X+	X*		X+
Labor Day	09/04/06	X	X	X	X	X	X	X
Thanksgiving	11/23/06	X	X	X	X	X	X	X
Day after Thanksgiving	11/24/06	X	X	X	X	X		X
December 24	12/26/06	X		X	X	X		X
December 25	12/25/06	X	X	X	X	X		X
New Year's Eve Day	01/02/07	X		X		X		X
New Year's Day	01/01/07	X	X	X	X	X		X

Twelve-month Administrators receive unpaid days off on the same holidays as twelve-month SEE employees (MLK is a paid holiday).

* For twelve-month employees only.

+ If assigned to work during the summer per the Collective Bargaining Agreement.

** For Clerk-receptionist and Family/Community Liaison only. All others have floating holiday in lieu of this holiday.

To receive holiday pay, the employee must:

1. Work in the pay period in which the holiday occurs, or
2. Be off work on an excused, District paid absence.
3. Meet any other requirements as detailed in their respective Collective Bargaining Agreement.

Floating Holidays:

Custodial/Maintenance and Trades, after the probationary period, employees are entitled to two regular floating holidays to be taken on a calendar year basis. Floating holidays cannot be carried over from one year to the next. One additional floating holiday to be taken during the summer when school is not in session. Non-use of the Summer Floating Holiday during the summer months will result in it's forfeiture.

12-month Supportive Educational Employees (SEE), after the probationary period, are entitled to two floating holidays to be taken on a calendar-year basis. Floating holidays cannot be carried over from one year to the next. One additional floating holiday to be taken between June 15 and August 15. Non-use of the Summer Floating Holiday during that time will result in it's forfeiture.

10-month Supportive Educational Employees (SEE), after the probationary period, are entitled to two regular floating holidays to be taken on a calendar-year basis.

School Security Assistants shall have two floating holidays each year. Floating holidays do not accrue and are lost if not used.

10 month Non union clerical, are entitled to one regular floating holiday to be taken on a calendar-year basis. If hired prior to October 2003 one additional floating holiday is available. Floating holidays are not carried over.

12 month Non union professionals have one floating holiday to be taken on a calendar-year basis. If hired prior to October 2003 one additional floating holiday is available to be used on a calendar year basis and one additional to be used between June 15 and August 15th. Floating holidays are not carried over.

Administrators are eligible for one unpaid floating holiday to be taken during the calendar year.