

Dear Toki Parents

October 29, 2007

**Eighth grade** students at Toki Middle will be taking the *Wisconsin Knowledge and Concepts Examinations (WKCE)* on Monday through Thursday November 5-8. Our schedule is as follows:

Monday Nov 5 ~ Tuesday Nov 6 ~ Wednesday Nov 7 ~ Thursday, Nov 8		Friday, Nov 9
7:20-7:35	<b>BREAKFAST LINE OPEN</b> <i>COME ON TIME to get time to eat!!</i>	<i>Regular School Schedule</i>  <i>8<sup>th</sup> Grade Field Trip</i> <i>11:30-2:30</i> <i>Permission slip coming on 11/1 for students on time to all testing.</i>
7:50-10:00	<b>TESTING</b> <ul style="list-style-type: none"> <li>✓ Includes Breaks</li> <li>✓ Bring <b>TWO #2 PENCILS with ERASERS</b> every day</li> <li>✓ Bring a <b>CALCULATOR</b> Monday and Tuesday</li> <li>✓ Students may bring a <b>WATER BOTTLE</b>-use properly</li> <li>✓ Absolutely <b>NO</b> electronic devices allowed in classrooms</li> </ul>	
10:02-11:00	Shortened <b>ACADEMIC</b> periods 1 & 2	
11:00-11:35	LUNCH	
11:38-1:00	Shortened <b>UNIFIED ARTS</b> classes	
1:04-2:30	Shortened <b>ACADEMIC</b> periods 3-5	

Students will be tested in the following subjects: math, social studies, science, language arts, writing and reading.

**On testing days, please be sure your child...**

- ✓ gets a **good night's sleep**;
- ✓ **dresses in LAYERS** to prepare for too cold/too warm temperatures,  
*Jackets/backpacks/purses are **NOT** allowed in TOKI classrooms;*
- ✓ is **free from distractions** such as family or friend arguments/issues so your child's mental energy can be focused on doing his/her best;
- ✓ is at school **ON TIME** (no later than **7:30** or 7:20 if eating breakfast at Toki;
- ✓ has had a **good breakfast with a balance of whole grains, fruit and protein**;
- ✓ is on their **BEST BEHAVIOR** and remembers to be **quiet in the halls**;  
*Students who disrupt the testing environment will be given full MMSD board approved sanctions*
- ✓ brings a **4-function calculator on MONDAY and TUESDAY**;  
*No other devices with calculators are allowed. A limited number of calculators will be available at Toki*
- ✓ brings a good book or magazine to read during "down time" if he/she finishes a section early
- ✓ **provides a small morning snack for themselves if special diet is necessary**  
 PTO will provide store-purchased snacks (no beverages) Tuesday-Thursday  
 Please call PTO President Betsy Reck if you are interested in assisting.  
*Please note, due to health policies, we will only distribute pre-packaged, nut-free snacks*

Students who are absent all or part of the testing days (unexcused) will be required to make up the test beginning Friday, November 9. Students with excused absences (illness/emergency) will begin make-ups on November 12 extending through the week of the 19<sup>th</sup> as needed. **We ask that any appointments made between November 5 and 8 be rescheduled**, to reduce anxiety for your child and school interruptions caused by missing test sections.

We thank you for your help in making these days positive in order for your child to display their full testing potential.